Reno Beach / Howard Farms Conservancy District

Regular Meeting

Minutes of Regular Meeting July 11, 2022

At 7:00, Mr. Shepherd called the meeting to order.

Members present: Christine Fleitz, Adam Hoff, Elvis Shepherd

Also present: Jim Boothby

Present by video: Attorney Howard Hershman, Attorney John Hoopingarner

The minutes from the May 9, 2022 meeting were e-mailed to each director for review.

Mr. Shepherd asked if there were any corrections or additions to the minutes from the May 9, 2022 meeting. Mr. Hoff noted revisions that were emailed prior to the meeting.

Mr. Hoff motioned to approve the minutes.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd asked for the reading of the treasurer report. Report was read.

Mr. Hoff motioned to approve the report as read.

Miss Fleitz seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Shepherd asked if there were any warrants to be issued.

Yes, there are bills that require payment.

Miss Fleitz motioned to approve the warrants.

Mr. Hoff seconded the motion.

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

List of warrants to follow.

Correspondence

Mr. Hoff mentioned the email he received from Bryan Zienta about the Corduroy Road bridge no. 1437 replacement. Bryan stated that the 100-year elevation will be changed on the FEMA maps from 577.9 to 577 when the maps are reissued in the next year. The wing wall will be at an elevation of 578.51, that will give a 1.5 foot of freeboard. Adam submitted a copy of the project drawings to the secretary to be filed.

Mr. Shepherd mentioned the correspondence from Paul Ackerman. Mr. Ackerman revised his proposal to deduct $500.00 from the original $4,900.00 amount for the additional work on the levee/dike because of the small trees not being removed from the resident owned property.

Mr. Shepherd also mentioned he received contact from Pete Ansted about building a patio on top of the dike. Ms. Fleitz had told Mr. Ansted that he could not build on top of the dike. Mr. Shepherd said that he told Mr. Ansted that he would have to submit a 408-request form. Mr. Shepherd stated that Mr. Ansted did submit the request form 408. Mr. Ansted will have to mark off where the patio will be located so one of the directors can look at where he is planning to put the patio. Mr. Shepherd said it is a work in progress and Mr. Ansted is not that far along yet.

Secretary Report

Secretary explained that she put the updated expenditure sheet under the secretary report tab.

Legal Report

Attorney Hershman stated that the clerk of courts copied pages from as far back as 1948. Mr. Hershman shared those with the directors prior to the meeting. The paperwork recites the functions of the conservancy district, but there are some things that were not done in the past. If the paperwork is not sufficient, the district will have to submit these items along with maps to the Ohio EPA and go through a hearing procedure. Mr. Hershman does not know Mr. Hoopingarner's opinion of the matter, but if the paperwork Mr. Hershman has will suffice, he thinks we should use it. Mr. Hershman said that the Howard Farms plat map is handwritten, and he does not see the easements listed. Mr. Shepherd asked Mr. Hershman to get copies of the Lake Erie Conservancy District. Mr. Hoff stated that he looked online but could not find anything about the easements. Mr. Hoopingarner said that the items Mr. Hershman has found so far will not suffice. Mr. Hoopingarner stated that the maintenance plan, with some adjusting will be sufficient for the new plan. Through 1967, the court is on record saying that we do not have an official plan. After 1967, we do not have an answer. On the Reno Beach/Howard Farms Conservancy District website it has a plan from1993, which is the amalgamation of the conservancy districts. Mr. Hoff suggested having a working meeting to discuss this further.

Mr. Hoff asked Mr. Hershman if the annual report was sent in. Mr. Hershman said that it was sent.

JTWP Emergency Director Report

Mr. Parasiliti was not available to come to the meeting. Mr. Shepherd said he spoke with Mr. Parasiliti, and he had nothing new to report at this time.

Committee Reports / Old Business

Levee Drone Survey-

Mr. Hoff reported on the levee drone survey. Mr. Hoff stated that he spoke with Matt Puhl and he is still processing the topography. Mr. Hoff said the files are larger than expected and it is taking longer to process. Mr. Hoff said he will reach out to Mr. Puhl again next week.

2022 Budget & Assessments-

Mr. Shepherd questioned the 2022 budget and assessments. Mr. Hoff answered that it is complete and approved.

By-law Update-

Mr. Hoff finalized the revisions to the by-laws.

Mr. Hoff motioned to accept the by-laws as written.

Ms. Fleitz seconded the motion

Vote followed: Miss Fleitz, yes Mr. Shepherd, yes Mr. Hoff, yes

Motion carried

Mr. Hoff gave a website update and included a handout showing the activity.

Pumping Station Maintenance-

Mr. Hoff spoke to Mr. Susor of TAS, Inc. and informed him the maintenance proposal was approved not to exceed $2,000.00 a year for a one-year contract. Mr. Hoff will email TAS with a formal acceptance of the maintenance proposal.

Water Staff Gauges-

Mr. Hoff asked Mr. Shepherd if he has purchased the water staff gauges. Mr. Shepherd replied that he had not purchased the gauges yet. He is waiting to get the proper equipment to set the gauges within an inch of proper elevation. Mr. Hoff stated that a handheld GPS unit can be rented for $130.00 per day, or $390.00 per week, but it is not available right now. Another option may be to borrow one from Lucas County. Mr. Hoff said that he would reach out to Mr. Puhl to ask him.

New Business

Mr. Shepherd asked everyone if they have any new business that has not yet been discussed. No one has any new business.

Mr. Shepherd opened the meeting for general discussion.

Mr. Boothby asked about the discrepancy in the funds from taxes. He asked if people not paying their taxes is making a difference in what we receive. No one knows for sure how the county figures what is sent for the first half and second half taxes.

Mr. Boothby also asked if the conservancy could approach the trustees about using some of the ditch petition money, they receive from Lucas County. Mr. Shepherd and Mr. Hoff will investigate the Lucas County ditch petition monies.

Mr. Boothby also said the Ohio Revised code addresses easements. The Ohio revised code is 6101.

Adjournment: There being no further business, Mr. Shepherd moved to adjourn the regular meeting.

Ms. Fleitz seconded the motion. There were no objections, the motion carried at 8:08 pm.

Warrants

Date	Check #	Description	Amount
7/11/22	6270	1A4B- Spectrum, internet and phone	84.98
7/11/22	6271	1A4A- Toledo Edison, Cooley Rd	569.38
7/11/22	6272	1A4A- Toledo Edison, Dyke Rd	67.06
7/11/22	6273	1A4A- Toledo Edison, Toulon Rd	483.07
7/11/22	6274	1A2- Christine Schmitz, wages	442.75
7/11/22	6275	1A3A- Ohio Public Employee Retirement System	120.00
7/11/22	6276	1A1- Christine Fleitz, directors fee	83.33
7/11/22	6277	1A1- Adam Hoff, directors fee	83.33
7/11/22	6278	1A1- Elvis Shepherd, directors fee	83.33
7/11/22	6279	1A12A- Ackerman Properties East, LLC	4,400.00
7/11/22	6280	1A12A- Ackerman Properties East, LLC	6,000.00
7/11/22	6281	1A5- Kenneth C. Wolf, pumping fee	162.40
7/11/22	6282	1A8C- Treasurer of Lucas County, tax assessment	143.57
7/11/22	6283	1A3B- United States Treasury, 2nd quarter	43.50
8/8/22	6284	1A2- Christine Schmitz, wages	442.75
8/8/22	6285	1A4B- Spectrum, internet and phone	84.98
8/8/22	6286	1A4A- Toledo Edison, Cooley Rd	495.46
8/8/22	6287	1A4A- Toledo Edison, Dyke Rd	66.68
8/8/22	6288	1A4A- Toledo Edison, Toulon Rd	461.29
8/8/22	6289	1A3A- Ohio Public Employee Retirement System	1.25
8/8/22	6290	1A11- Croghan Colonial Bank, supplies	60.00
8/8/22	6291	1A3A- Ohio Public Employee Retirement System	120.00
8/25/22	6292	1A6B- United States Liability Insurance Company	374.00
		Total	14,873.11

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Mr. Shepherd, Chairman

Miss Fleitz, Vice Chairman

Mr. Hoff, Alternate

Christine Schmitz, Secretary/Treasurer